

## SELECT BOARD SPECIAL MEETING

Town Office, 50 School Street

Mount Holly, VT 05758

**April 29 2026, 4.30 pm**

Attendance: Mark Turco, Diana Garrow, Jeff Chase, Faith Tempest, Dennis Devereux, Stephen Michel, Julie Parsells, Carol Garrow-Woolley, Clinton Woolley.

1. Call to Order: 4.34 pm
2. Town Treasurer: Mark Turco announced the resignation of Liz Karle as Town Treasurer and moved to accept, Diana Garrow, with regret, seconded, approved unanimously. Mr Turco clarified that since the two Assistant Treasurers serve at the pleasure of the Treasurer, they no longer hold these posts. He also confirmed that the Treasurer has been asked to submit all documentation as is required; outgoing Assistants will also need to do this. Mr Turco stated that the Select Board will now appoint a new Treasurer to complete the term (until March 2027). Stephen Michel asked if the two Assistants can be kept on? Faith Tempest clarified that one or both of them would need to be appointed by the Select Board. Mr Turco requested the Clerk to advertise the Treasurer position.
3. Dennis Devereux asked about moving to an appointed treasurer in the future, though this would need to be a Town resident. Jeff Chase noted that this is an issue to put on the agenda for a regular Select Board meeting since a vote would be required, as well as a vote to allow an appointment of a person not a registered voter (resident) in the Town. If a vote were held there would still be a one year period during which time an elected Treasurer would be required.
4. Mark Turco noted that the Town attorney was surprised that the Town is not using NEMRC as its financial management software since they provide significant support to Towns; as Treasurer Liz Karle had proposed this and it may be the way forward. Jeff Chase noted the additional complications this may bring in the near future.
5. Mark Turco asked for clarification on who prepared and signed checks: currently Dawn Augustine as Assistant Treasurer is authorised to sign. Faith Tempest noted that the advice was to have two check signers; the attorney has also confirmed that it is possible for a Select Board member to be a check signer as an interim arrangement. Diana Garrow asked that Liz Karle be requested to provide a list of all banking entities in which accounts are held. Carol Garrow Woolley noted that for the Credit Union of Vermont, the only signer is Shireen Geimer (a previous Assistant Treasurer).
6. In order to be able to conduct the financial business of the Town Diana Garrow moved to appoint Dawn Augustine as interim Assistant Treasurer, seconded Jeff Chase, approved unanimously. Diana Garrow moved for Mark Turco to be a second signer for the Town accounts, seconded Jeff Chase, approved unanimously.
7. Mark Turco noted the advice to undertake an audit as of the end of the Treasurer/ Assistant Treasurer tenure. Faith Tempest reported that she had spoken to the audit firm but still needs clarity from them on what specifically is required and how much it would cost.
8. Julie Parsells asked if the Select Board were happy for her to provide relevant information to Dawn Augustine at the Town Office. Select Board members had no objection.

9. Meeting adjourned 5.08pm.

These minutes are in draft form until approved by the Select Board at the next regularly scheduled meeting.