

Town of Mount Holly, Vermont

Flood Hazard and River Corridor Permit Application

For any planned development in a flood hazard area or river corridor, please fill out this form completely, attach required documents, sign, and file two copies with the Administrative Officer. Applications that are incomplete or lack required documents will not be processed.

1. Applicant / Property Owner

Name: _____

Phone number: _____

Email address: _____

Permanent mailing address: _____

Town, State, Zip code: _____

2. Authorized Agent

A surveyor/engineer/lawyer/etc. will represent the owner in the proceedings. Yes No

Name: _____

Company: _____

Phone number: _____

Email address: _____

Business address: _____

Town, State, Zip code: _____

3. Property Description

Property ID #: _____

Physical location (911 address): _____

Previous owner (if known): _____

Lot size (acres): _____

Property deed (Book / page): _____

Recorded survey (Book / page): _____

Prior town permits (Book / page): _____

State wastewater permit ID: _____

Number of adjacent properties: _____

4. Adjacent Property Owners

Please consult the official Town of Mount Holly Tax Maps to determine this list.

Property ID #: _____

Owner name(s): _____

Owner address: _____

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Owner address: _____

Property ID #: _____

Owner name(s): _____

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Owner name(s): _____

Owner address: _____

Property ID #: _____

Owner name(s): _____

Owner address: _____

Property ID #: _____

Owner name(s): _____

Owner address: _____

5. Detailed Development Description

Purpose and description of project:

Include dimensions of any proposed development.
(Use additional sheets if needed)

Assessed value of the structure: \$

Cost of construction/improvements: \$

6. Attach Vermont Agency of Natural Resources Permit Navigator Results

Is Permit Navigator Results Summary from <https://dec.vermont.gov/permitnavigator> attached? Yes No

7. Attach a Site Plan of the Project

Attach a site plan showing the information required by Section VII(C)(1) of the Town of Mount Holly Flood Hazard and River Corridor Bylaw, including but not limited to all existing structures and proposed development, all bodies of water, roads, driveways, parking areas, wells, septic systems, bridges, and culverts within that lot. Include the lowest floor elevation and/or base flood elevation, if applicable. Identify the shortest horizontal distance to the top bank of any stream, any proposed fill or change in grade.

Are site plans attached? Yes No

8. Authorization and Consent

The undersigned, as the owner of the property referenced in Section 3 on this application form, hereby certifies that the information provided in this application and supporting documentation is true and accurate, consents to its submission, and understands that if the application is approved, that the permit and any attached conditions will be binding on the property. Further, the undersigned authorizes the Administrative Officer, or any delegates, to access the above-referenced property, at reasonable times, both before and after a decision has been made.

Signature of Owner

Date: _____

Town of Mount Holly, Vermont

Town of Mount Holly Municipal Use Only

Fee amount received by Town Clerk: _____ Date: _____

Received by Administrative Officer: _____ Date: _____

Assigned application number: _____ Date: _____

Application deemed complete: _____ Date: _____

Determine one of the following:

No Permit Required _____ Date: _____

- Structure is outside of jurisdiction
- Road maintenance with no increase in grade
- Open space, forestry, or agricultural use
- Other:

Administrative Permit Required _____ Date: _____

Complete application sent to Vermont NFIP Coordinator _____ Date: _____

- Non-substantial structural improvement
- Small accessory structure
- Building utilities
- At grade parking for existing buildings
- Qualifying recreational vehicle
- Other:

Conditional Use Permit Required _____ Date: _____

Complete application sent to Vermont NFIP Coordinator _____ Date: _____

Board of Adjustment Hearing _____ Date: _____

Board of Adjustment Decision _____ Date: _____

_____ Date: _____

Administrative Officer Signature