

Special Select Board Meeting

Mount Holly Town Office
50 School St
Mount Holly, VT

December 29, 2022

4:00 pm

MINUTES

Present: Caitlin Boyle, Jeff Chase (via phone), Diana Garrow, David Johnson, Mark Turco, Clinton Woolley, Carol A. Garrow-Woolley.

1. **Call to Order** at 4:26 pm.
2. **Additional Items:** The Select Board noted that it would add two additional items to the agenda: signing the previously approved NEMRC contract for assessor / appraisal services, and an update regarding the Cott System for accessing town land records online.
3. **Discuss Branch Brook Road Slope Failure:** Road Foreman Clinton Woolley noted that he has spoken with Brian Sanderson, district project manager for VTrans, regarding the slope failure on Branch Brook Road, which occurred on December 22. Mr. Sanderson will be submitting a request to the state for an emergency grant to cover the road repair; the request is on hold currently as the state awaits guidance on whether the storm that precipitated the damage will be classified as a federal disaster eligible for FEMA funding. Mr. Woolley confirmed that heavy rain caused the slope on the north-facing side of the slope to fail, resulting in a loss of approximately two feet of traveled roadway. The drop is approximately 80 feet by 60 feet in length. Jeff Chase noted that he will respond to additional correspondence from the U.S. Army Corps of Engineers New England District regarding the project. Selectboard Clerk Caitlin Boyle noted that she would prepare the letter of request for emergency grant funding to Mr. Sanderson, as requested. Mr. Chase will also provide Caitlin with a list of contractors the Town will notify regarding a request for bids for the repair work.
4. **Discuss Additional Road Damage:** Mr. Chase and Mr. Woolley noted that the Town experienced additional road damage last week, including: Belmont Road Shoulder Erosion; Ninevah Rd Swale and Shoulder Damage; Healdville Rd Shoulder Erosion; Branch Brook Road Slope Failure.
5. **Sign NEMRC contract.** The Select Board signed the previously approved NEMRC contract for assessor / appraisal services.
6. **Cott System Update:** The Town received notice that the Cott System, which provides online access to Town land records, is currently disconnected due to a suspected security breach. Land records will continue to be available in person or by phone request via the Town Clerk, at a cost of \$1/page.
7. **Adjournment** at 4:55 pm.