

# Town of Mount Holly, Vermont

## Subdivision Application

Please fill out this form completely, attach required documents, sign, and file two copies with the Administrative Officer. Applications that are incomplete or lack required documents will not be processed.

### 1. Applicant / Property Owner

Name:

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Phone number:

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Email address:

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Permanent mailing address:

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Town, State, Zip code:

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### 2. Authorized Agent

A surveyor/engineer/lawyer/etc. will represent the owner in the proceedings.  Yes  No

Name:

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Company:

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Phone number:

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Email address:

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Business address:

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Town, State, Zip code:

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### 3. Property Description

Property ID #:

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Physical location (911 address):

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Description of property use:

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Lot size (acres):

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Property deed (Book / page):

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Recorded survey (Book / page):

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Prior Subdivision (Book / page):

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Prior wastewater permit ID:

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Prior Act 250 permits:

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#### 4. Adjacent Property Owners

Please consult the official Town of Mount Holly Tax Maps to determine this list.

Property ID #:

Owner name(s):

Owner address:

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Property ID #:

Owner name(s):

Owner address:

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Property ID #:

Owner name(s):

Owner address:

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Property ID #:

Owner name(s):

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Owner name(s):

Owner address:

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Property ID #:

Owner name(s):

Owner address:

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Town of Mount Holly, Vermont

## 5. Subdivision Description

Total number of lots to be created:

\_\_\_\_\_

Total acreage to be subdivided:

\_\_\_\_\_

Purpose of subdivision:

\_\_\_\_\_

\_\_\_\_\_

Future use of proposed lots:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## 6. Additional Permit Requirements

Attach copies of any prior permits or new permits that may be required. It is the applicant's responsibility to identify and obtain all required permits. See the link below for a "Permit Navigator" to help determine what State permits may be necessary for a project.

Include Permit Navigator Results Summary from <https://dec.vermont.gov/permitnavigator>

New permits include but are not limited to the applicant's Vermont DEC Wastewater System and Potable Water Supply Permit. Please provide that permit's recording information here: Book \_\_, Page \_\_\_\_.

Does the proposed subdivision involve access to a State highway?  Yes  No

If yes, include a copy of the State Agency of Transportation's letter of intent confirming that it has reviewed the site plan and is prepared to issue an access permit under [19 V.S.A. § 1111](#), and setting out any conditions that the Agency proposes to attach to the permit.

Attach Town Highway Access Permits for all proposed lots.

Is any portion of the property is located within a flood hazard area or jurisdictional wetlands (<https://dec.vermont.gov/watershed/wetlands/maps>)?  Yes  No

## 7. Impacts to Adjoining Municipalities

Is any part of the property located within 500 feet of an adjoining municipality?  Yes  No

## 8. Authorization and Consent

The undersigned, as owner of the property referenced in Section 3 on this application form, hereby consents to necessary and proper inspection of the above referenced property by members and agents of the Town of Mount Holly Planning Commission, at reasonable times, both before and after a final decision has been issued by the Commission. The undersigned hereby certifies that the information provided in this application and supporting documentation is true and is aware of the penalties for knowingly providing false or misleading information.

\_\_\_\_\_  
**Signature of Owner**

Date: \_\_\_\_\_

