

Town of Mount Holly
Special Select Board Meeting
April 23, 2021
Minutes

Present: Select Board: Mark Turco (Chair), Jeff Chase, Jennifer Matthews
Town Officials: David Johnson, Jon McCann
Public: None in Attendance

1. **Call to Order** by Mark Turco at 3:00 p.m.
2. Consideration of any changes and/or additions to the **Agenda** – Mr. Turco asked to add the road line striping quote to the agenda. It was agreed to do so.
3. **Mowing of Town Lands Bids Decision** – Bids were received from Fitzgerald General Services (FGS), Guilmette Landworks, and Norton’s Property Management. The three bids were reviewed. Jennifer Matthews noted that Guilmette was located in Burlington, and she had not received a response from them to her question about whether or not they had crew members based locally rather than two+ hours away. Discussion ensued. Mr. Turco recused himself from the bid decision due a conflict of interest based on family ties. Jeff Chase made a motion to accept Fitzgerald General Services’ bid of \$3,395 for all four areas, noting that FGS was lower on cost than Norton’s for both Star Lake and Triangle clean-up and mowing, and that no bids had been received for clean-up and mowing at the two cemeteries from Norton’s. Ms. Matthews seconded the motion, unanimously approved.
4. **Leddy Group Contract – Select Board Admin Assistant** – The contract was reviewed. Ms. Matthews noted the following fees: for a direct placement for the position, 20% of starting annual pay; for interim placement, pay plus 55% with a 20% conversion fee based on starting annual pay if individual is then hired. Discussion ensued. Select Board members agreed this was pricey. Ms. Matthews will research other options.
5. **Junk Ordinance Enforcement Update** – The junk ordinance was reviewed along with advice from the town attorney. Given the pandemic, winter weather and the length of time since our last letters, Select Board members agreed to send out certified letters to each of the four properties in violation of the ordinance. Per the ordinance, property owners will be given 30 days to take steps to bring the properties into compliance with the ordinance. If at the end of 30 days, this has not happened, a ticket with a fine of \$50 will be issued. Each additional day after the initial 30 days that the property is not in compliance will constitute another violation and another daily fine. Additional tickets with a \$60 fine will be issued every 30 days until the property is brought back into compliance with the junk ordinance. Mr. Chase will assemble a list of local organizations for junk disposal or junk car removal.
6. **State of Vermont Wastewater Regulations & Permits** – Permit regulations pertaining to campgrounds and exceptions to them were reviewed in regards to the campground on VT Route 103. Discussion ensued about the use of hoses, gray water disposal, wastewater disposal, electric panel upgrades, maximum number of nights of camping in a year, and more. Mr. Chase will contact the Agency of Natural Resources.

VT wastewater regulations were also reviewed in regards to the mobile home located at 1559 VT Route 103. Discussion ensued about permit requirements and enforcement measures as well as the value and bill of sale on the mobile home. The Select Board will ask the Listers to investigate further.

Agenda Addition: Line Striping – Road Foreman Clinton Woolley received a quote of \$3,200 from L&D to do the line striping on Shunpike and Maple Hill Roads. Mr. Chase made a motion to accept the \$3,200 quote from L&D for the line striping on Shunpike and Maple Hill Roads, seconded by Mr. Turco, unanimously approved.

7. **Adjourn** – Meeting adjourned at 4:25 pm.

Respectfully Submitted: Jennifer Matthews

Minutes Approved: 5.11.2021