



Town of Mount Holly Planning Commission

Remote Electronic – Annual Organizational Meeting Minutes

Wednesday November 11th, 2020

7:00 P.M.

Commission Members Present: Jim Seward (Chair), Jon McCann, Stephen Michel, Lisa Terreri, Brigid Sullivan

Commission Members Absent: none

Also Present: Renee Sarmento (Clerk), Annette Lynch, Okemo Valley TV

1. Jim called the meeting to order at 7:03 pm.
2. Changes to agenda: Discussion of board expectations related to open meeting law and how things are discussed in public was added as item 4. d.
3. Minutes: The minutes from October 14th, 2020 and October 27th, 2020, were approved as distributed.
4. Reorganization

- a. Introductions were made and new members Lisa Terreri and Brigid Sullivan welcomed
- b. Jim called for nominees for Chair. Brigid Sullivan nominated Jon McCann and Stephen Michel nominated Jim Seward. Vote by show of hands. Jon McCann received 3 votes, Jim Seward 2 votes. Jon McCann was elected Chair and Jim turned the meeting over to him.

The Chair called for nominations for Vice Chair. Jon McCann nominated Jim Seward. No other nominations being made, Jim Seward was elected Vice Chair by unanimous consent.

The Chair called for nominations for Secretary. Jon McCann nominated Lisa Terreri. No other nominations being made, Lisa Terreri was elected Secretary by unanimous consent.

- c. A draft of an updated Rules of Procedure and Conflict of Interest Policy, based on last year's copy, was distributed before the meeting. Stephen Michel said he did not have enough time to review so the Chair decided to review the changes line by line, on-screen, during the meeting.

Jim Seward suggested changing the regular meeting to 3rd Wednesday of the month (7pm) in order to have more time to respond to information from Selectboard meetings. Unanimously agreed.

Jon McCann moved approval of the updated Rules of Procedure and Conflict of Interest Policy document as amended, Brigid Sullivan seconded. Motion adopted unanimously.

- d. The Chair led a brief discussion of the Vermont open meeting and public records requirements ([1.V.S.A. §§ 310-320](#)) for new members and will distribute additional information to the Commission. Additional discussion of member expectations was abbreviated due to time constraints.

5. Old Business
Postponed due to time until next meeting by unanimous consent.
6. New Business
Postponed due to time until next meeting by unanimous consent.
7. Correspondence:
 - a. No subdivision proposals
 - b. Building Construction Registrations:
 - Richard Close & Mike Galano, 728 Hedgehog Hill Road South, New 28x40 2 story, 2 ½ story, 3 bedrooms: accepted
 - Glen Kreig, 1812 Old Turnpike Road, Addition existing water/septic, 7x10 structure – addition to existing screen porch: accepted
 - Robert Lynne Herbst, 2244 Belmont Road, New 8x12 greenhouse: accepted
 - c. No wastewater permits
 - d. We received a nice note of praise from Ed Bove (Executive Director RRPC)
8. No public comments
9. Upcoming meetings:
 - Working meeting, December 2 6:30 pm (1st Wednesday in December).
 - Regular meeting - December 16th 7:00 pm (3rd Wednesday). Will notify Chit Chat of the change.
10. The meeting adjourned at 9:29 pm.

For the Commission,
Renee Sarmiento, Planning Commission Clerk

In draft form until approved on December 16 2020