

Planning Commission Virtual Special Meeting Minutes
October 27, 2020
6:00 PM

Present: Jon McCann, Nicole Lewis, Gabrielle Macklin-Bickford, Jim Seward, Stephen Michel, Fra DeVine, Jennifer Matthews, Okemo Valley TV

Jim called the meeting to order at 6:10 PM.

Old Business:

PC Clerk Training Update – Gabrielle has had two training sessions with Renee, giving an overview of the role of the PC and guidance on drafting the agenda. Clerk time sheets will be submitted monthly. When officers are re-elected in November, it will be determined if the new secretary or the clerk will take meeting minutes.

Fee Schedule – Proposal made to submit a document containing original fees to the Select Board as well as a proposed updated fee schedule for adoption by the Select Board, second and vote (5-0). In the proposed fee schedule, the fees for minor subdivisions and building construction registrations are unchanged from the original fees, and an Administration Fee for subdivisions has been included to cover the costs of the Administrative Officer in warning the subdivision hearing(s). There is an increased proposed cost for the major subdivision fee, as well as an Administration fee to cover the cost of the AO warning the hearing(s). Flood Hazard Area fees require further investigation and discussion prior to making a recommendation to the Select Board.

Public Comments: Fra inquired as to the fee schedule established by surrounding towns. Jon shared that the fees of surrounding towns are either comparable or higher than the potential proposed fee schedule for Mount Holly.

Town Plan Revisions:

“Vision” component has been drafted. The link for viewing the section and making comments is:
https://docs.google.com/document/d/1oH8hyziMRg7fPSvCBVjfAh1GC5ujiPNemODUkmQ_Joo/edit?usp=sharing

Draft editions of the “Vision” and “Objectives” sections will be published in the News Flash for review and input from the public.

The Commission acknowledges and thanks Gabrielle and Nicole for the contributions made during their terms on the PC.

The meeting adjourned at 8:53 PM by motion, second and vote (5-0).

Respectfully Submitted,
Nicole Lewis
Planning Commission Secretary