

Planning Commission Virtual Meeting Minutes
September 9, 2020
7:00 PM

Present: Jon McCann, Nicole Lewis, Jim Seward, Gabrielle Macklin-Bickford,
Okemo Valley TV

Jim called the meeting to order at 7:02 PM.

The minutes from August 17, 2020 were reviewed and accepted by motion,
second and vote (4-0).

The minutes from the special meeting on August 31 were reviewed, with one
minor change to now read: (Municipal Planning) "Grant will be pursued, with
funds to be used to update the Natural Resources Inventory (last updated in
2008) **and/or** View Shed Analysis." Accepted by motion, second and vote (4-0).

Building Construction Registrations:

Parkington – Howland Farm Road, 21x24 addition: map on form
incomplete, will be sent back for completion prior to approval

Rose – Old Turnpike Road, 40x80 new construction of pole barn:
approved

Seiple – Teer Road, 30x50 new construction of garage: approved

Other Correspondence:

One of the notification letters to an abutting landowner regarding the
Weiter subdivision was returned to sender, indicating that they did not
receive notification of the proposed subdivision prior to the public hearing.
Jon will follow up on this with the VLTC to clarify the protocol regarding
next steps for addressing this.

Copy of the "Natural Heritage Element Inventory and Assessment for
Mount Holly, Vermont," received from the Mount Holly Conservation Trust.

Letter received from the Vermont Department of Forest, Parks and
Recreation in reference to the acquisition of 345 acres from the Vermont
Land Trust as an addition to the Okemo State Forest.

Old Business:

Planning Commission Clerk/Administrative Officer Update – Letter of
interest received from Renee Sarmiento for the dual position. Motion made

to hire Ms. Sarmiento for the Clerk position, effective 9/16/20, and additionally to recommend to the Selectboard the nomination of Ms. Sarmiento as the Administrative Officer candidate, along with an updated job description for the AO position for Selectboard approval, second and vote (4-0).

Municipal Planning Grant Update – The Selectboard agreed to pursue the grant.

Outstanding Subdivision Fees – Weiter fee has now been received. Robin Timko has requested documentation of the fee schedule as well as a formal bill reflecting the outstanding balance.

Town Plan Revisions – Continued revising the “Objectives” section. Working meeting on Tuesday, September 22nd at 6:00 PM will be virtual and will focus on completing revisions to the “Objectives” section and beginning work on the “Land Use Plan” section of the Town Plan. The link for viewing the plan and making comments is:
https://docs.google.com/document/d/1oH8hyziMRg7fPSvCBVjfAh1GC5ujiPNemODUkmQ_Joo/edit?usp=sharing

New Business:

Update Subdivision Guide/Procedures – As the Selectboard is responsible for setting the subdivision and building registration fees, a request will be made at the October meeting for the Selectboard to generate written documentation stating what the fees are, which can then be provided to subdivision applicants. Draft revisions of the Subdivision Guide/Procedures will be presented for discussion at a future meeting of the Planning Commission.

The meeting adjourned at 9:09 PM by motion, second and vote (4-0).

Respectfully Submitted,
Nicole Lewis
Planning Commission Secretary