

**Town of Mount Holly, Vermont
Building Construction Registration Form**

Instructions: You must fill out **both sides** of this form **completely** and file with the Mount Holly Town Clerk **BEFORE BEGINNING CONSTRUCTION**. This registration is valid for one year and must be re-filed if construction has not been completed. A guide to complying with Vermont's Residential Building Energy Standards (30 V.S.A. §51) may be obtained at the town office or online at:

http://publicservice.vermont.gov/sites/dps/files/documents/Energy_Efficiency/RBES/2015_VT_Energy_Code_Handbook_V4%202.pdf

Property ID # _____

Date of property purchase _____

Physical Location (911 address) _____

Previous Owner(if known) _____

Property Owner Information

Name: _____

Permanent Mailing Address: _____

Phone: _____

Person Completing Application: _____

Name of Contractor: _____

Proposed Construction

Type of Construction: ___ New ___ Renovation ___ Addition

Proposed Water Source: ___ New ___ Existing

If new, describe (e.g., well): _____

Proposed Septic: ___ New ___ Existing

If new, describe (e.g. mound, in-ground): _____

Number of Living Units: _____ Lot Size: _____

Dimensions of New Structure: _____

Start Date: _____ Estimated Completion Date: _____

Describe the type of work proposed (e.g., garage, bedroom, shed): _____

Including this property, how many lots have you subdivided in the Town of Mount Holly? _____

Permits

It is understood that the property owner will be responsible for obtaining all necessary permits and that a fine can be assessed for the unregistered construction per the current Mount Holly Town Ordinance. Additional bathroom(s) or water in other buildings may require a state permit. Attach copies of any of the following permits that may be required:

Act 250, Flood, Stream Alteration, Subdivision, Campground Salvage Yard, Multiple Living Units, Labor & Industry, Wetland, Mobile Home Park

I hereby certify that the information provided is accurate and complete to the best of my knowledge:

Date: _____

SIGNATURE OF OWNER

Fee \$ _____ received by Town Clerk: _____ Date: _____

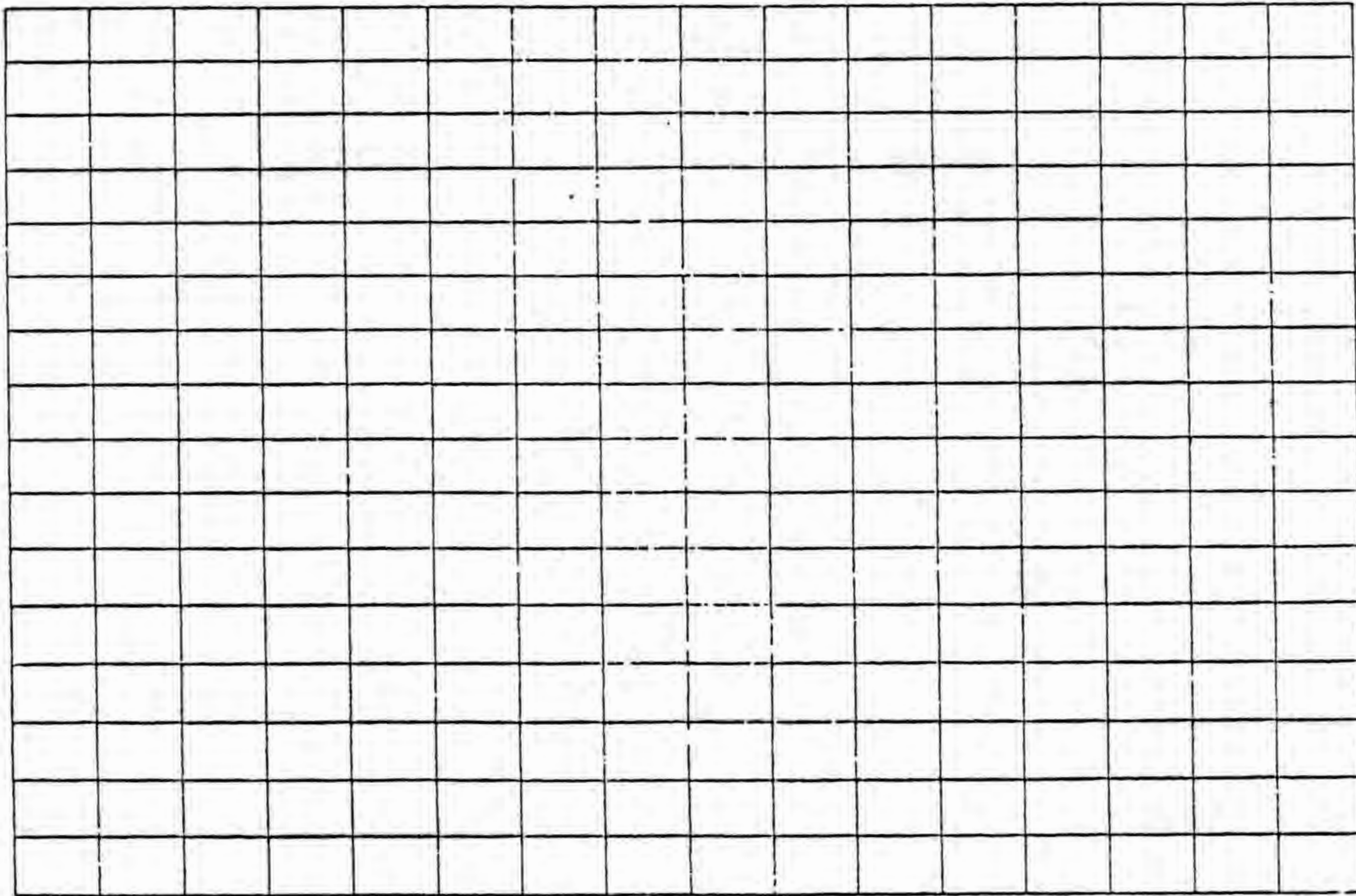
Reviewed by Planning Commission: _____ Date: _____

YOU MUST COMPLETE AND SIGN THIS FORM

DRAWING OF PROPOSED CONSTRUCTION (REQUIRED)

Draw a sketch of the lot and indicate:

- Lot dimensions.
- The nearest Town Road and access point to the lot where the new construction will take place.
- Dimensions of the new construction.
- Distance from the new construction to all four sides of the lot.
- Location of proposed (or existing) water source and septic system.
- North arrow.



PHYSICAL LOCATION OF NEW CONSTRUCTION (REQUIRED):

Indicate the physical location of the proposed construction with a large X on the map below.

